

HRMPEB

APPLICATION FOR ACCREDITATION AS A CERTIFIED HUMAN RESOURCE PROFESSIONAL (CHRP) TRAINING CENTRE

Applicants should fill all the questions in capital letters and submit the completed form to HRMPEB offices with a non-refundable application fee of Ksh. 10,000 and accreditation fee for Ksh 20,000.

1.0 Particulars of the Organization

- a) Name of organization: _____
- b) Date of Registration/Incorporation _____ Certificate No. _____
- c) PIN No. _____ VAT No. _____

NB: *Attach copy of Registration/Incorporation certificate, PIN/VAT and memorandum & Articles of Association/Constitution where applicable*

2.0 Physical Address: (Attach a sketch map of the physical address area)

- a) County _____ City/ Town _____
- b) Road/Street _____ Building/Floor _____
- e) Tenancy validity period _____ (Attach copy of title deed OR a registered lease)
- a) Post Office Box No. _____ Code _____ City/Town _____
- b) Telephone No. _____
- c) E-mail _____ Website _____

3.0 Proprietor(s) Particulars

No.	Name	Nationality	PIN No.

4.0 Are you accredited as a Training Institution by the Ministry of Education? YES NO

If YES, State your Registration Certificate No: _____

5.0 Declaration:

I declare that to the best of my knowledge and belief, the information provided in this form is true and correct.

Name:Signature.....

Date and Rubber Stamp:

For official use only:

DECISION:

Approved/Not Approved _____

Signature _____ Date _____

Allocated Training Centre Number: